



**NIGERIA HIGH COMMISSION**  
(PASSPORT SECTION)  
9 NORTHUMBERLAND AVENUE  
LONDON WC2N 5BX

Telephone 0207-839-1244

**Emergency Travel Certificate**

- Letter to the High Commissioner stating the circumstances of loss of passport;
- Submission of one copy of form C1;
- Submission of photocopy of the data page of Passport. One copy of Guarantor's Form (P.21) duly Sworn before the Commissioner for Oaths at the Nigeria High Commission;
- Submission of a Police Report clearly stating loss of the Nigerian Passport;
- Submission of Birth Certificate or Sworn Declaration of Age duly signed by Commissioner for Oaths of Nigeria High Commission;
- Submission of a Sworn Declaration of the loss of Passport signed by the Commissioner for Oaths of the Nigeria High Commission;
- Submission of two studio-taken passport photographs (one of which must be endorsed on the reverse side by the Recommender who must also be a Nigerian);
- Documentary proof of profession (Letter from Employer or P60);
- Payment of **£50.00 for ETC and £20 as Processing fee** (in Postal Order made payable to the Nigeria High Commission London). **DO NOT PAY UNTIL AFTER A SUCCESSFUL INTERVIEW BY THE IMMIGRATION OFFICER.** Please submit your application and book for interview at the Nigeria High Commission. **DO NOT MAKE ONLINE PAYMENT FOR THIS SERVICE**
- Production of proof of applicant's residence status i.e. letter from the Home office showing evidence of stay in UK;
- Proof of applicant Address in UK i.e. 2 utility bills (e.g. Gas , Electricity ) or Bank Statement;
- Letter from the academic institution (Students only).

**NOTE:**

1. All applications for re-issue of lost passports must be submitted at the counter. Applicants would thereafter be required to submit themselves for personal interviews not later than one week from the date of submission of application.
2. The Guarantor must be a reputable Nigerian with good knowledge of the applicant.
3. All submissions must be made in duplicates.
4. **PAYMENT BY CASH OR CHEQUE IS NOT ACCEPTABLE.**

Note: Fees are subject to change.